

# Creating Your Donor Drive Page

Go to <http://fourdiamonds.donordrive.com/index.cfm?fuseaction=donordrive.event&eventID=1199>

The screenshot shows the event page for the Northeastern High School Mini-THON 2016. At the top, it displays 'QUICK STATS' with '\$305.00 RAISED' and '26 PARTICIPANTS'. Below this, there are two buttons: 'REGISTER NOW!' and 'DONATE TO THIS EVENT'. A 'Register Now!' tooltip is visible over the 'REGISTER NOW!' button. The 'Event Details' section includes a table with the following information:

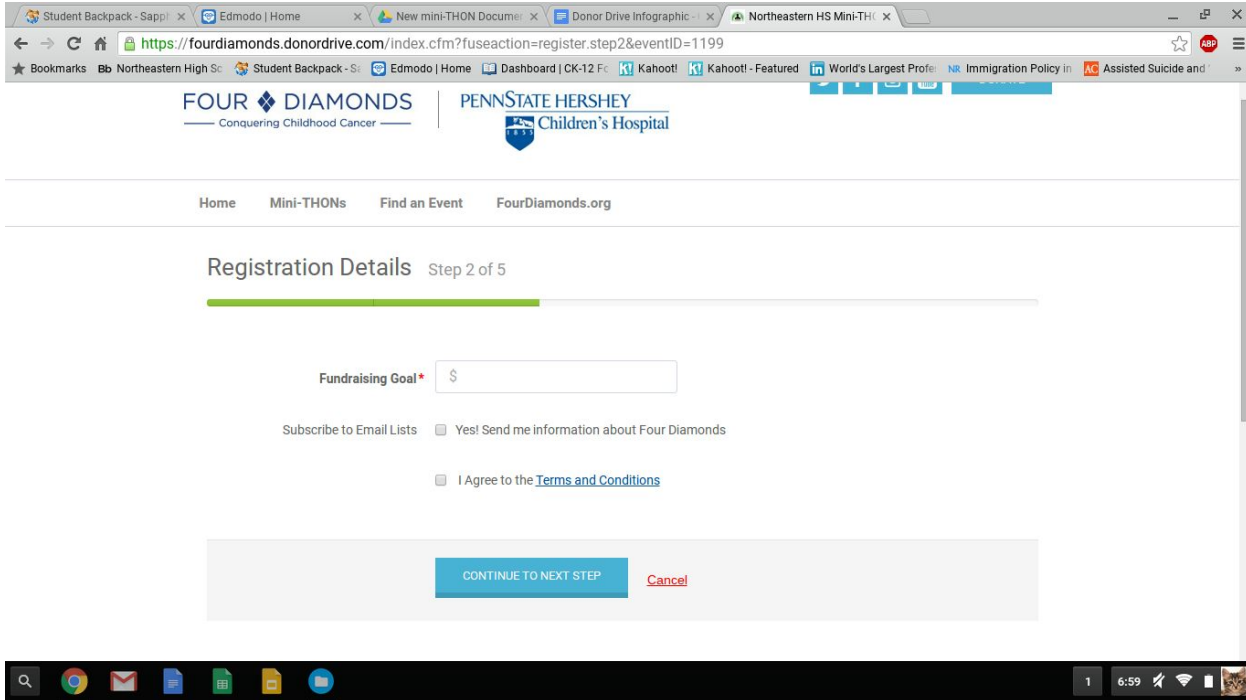
Where	Northeastern High School Manchester, PA
Starts	05/13/2016 @ 6:00 pm
Ends	05/14/2016 @ 6:00 am
Check-in Time	5:30 pm to 6:00 pm
Registration Cutoff	05/13/2016 3:00 pm

To the right of the event details is a 'TOP FUNDRAISERS' section showing a grid of fundraiser profiles with a 'VIEW MORE' button below it. The page also features a 'Fundraiser Search' bar at the top right and a navigation menu with 'Home', 'Mini-THONs', 'Find an Event', and 'FourDiamonds.org'.

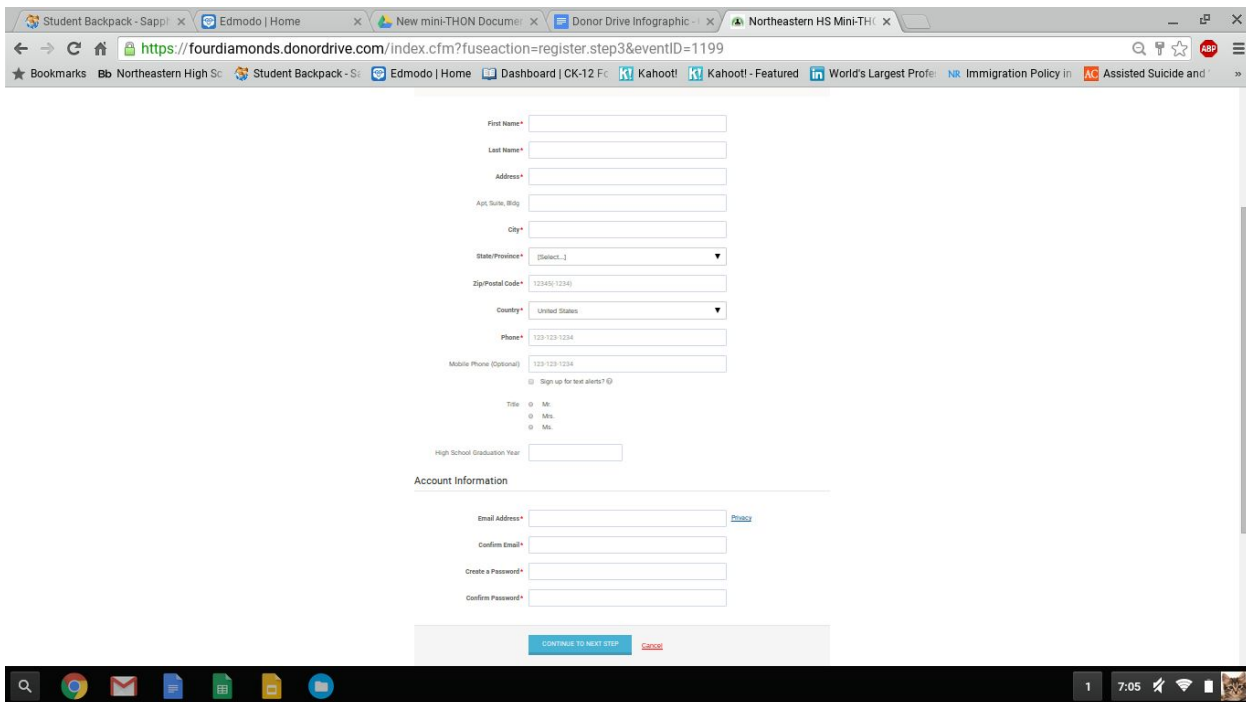
Click on [Register Now](#)

The screenshot shows the registration form for the event. At the top, it says 'Please fill out all of the required information. You may personalize your fundraising goal to be even more than the required amount.' Below this, it indicates 'Registration Type Step 1 of 5'. The form has a progress bar and a 'Participant Type' section with a radio button selected for 'Participant'. At the bottom of the form, there are two buttons: 'CONTINUE TO NEXT STEP' and 'Cancel'. The page also features the logos for 'FOUR DIAMONDS Conquering Childhood Cancer' and 'PENNSTATE HERSCHEY Children's Hospital' at the top. The navigation menu is the same as in the previous screenshot.

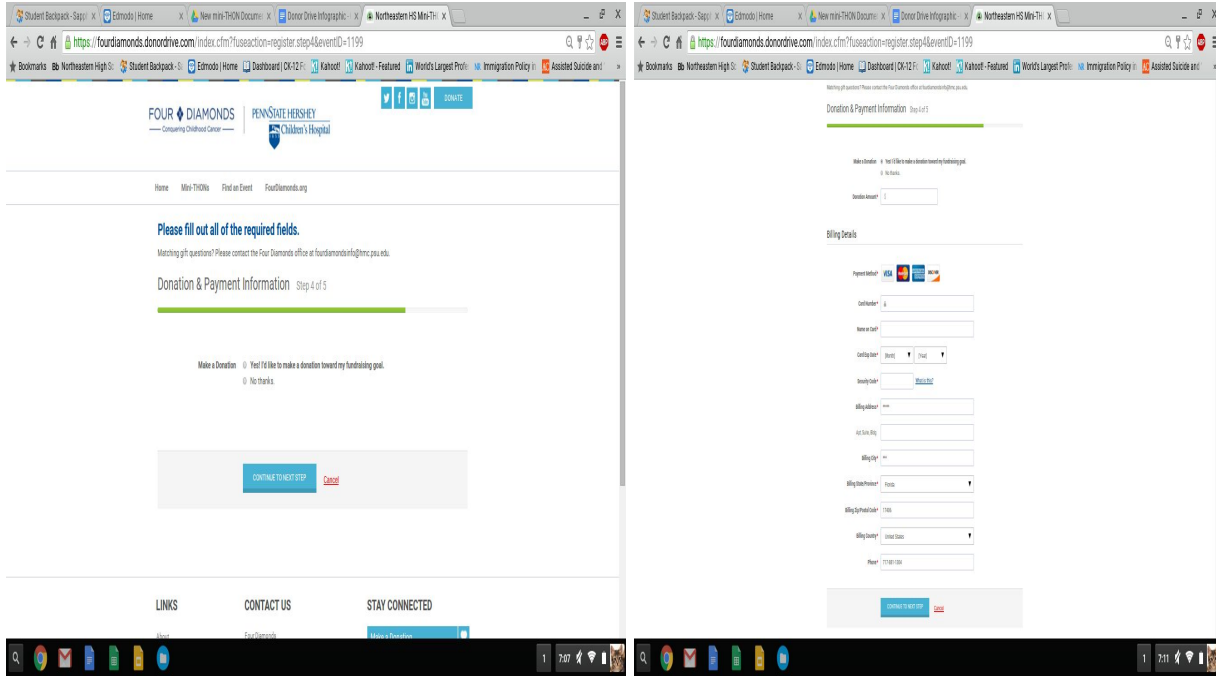
**Step 1 of 5-** Make sure that the participant circle is filled in and click on [Continue To Next Step](#)



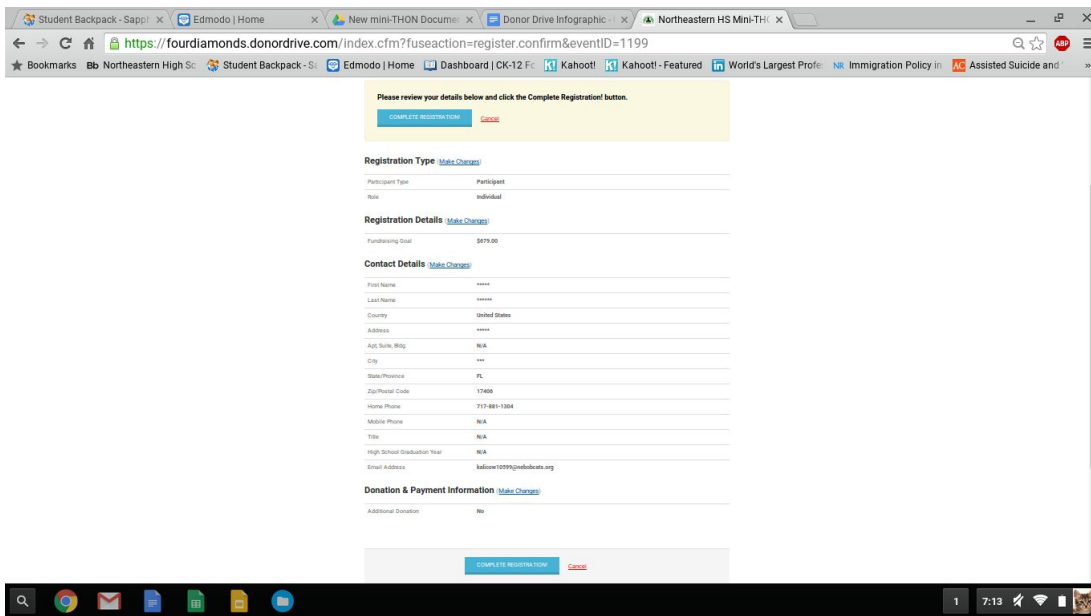
**Step 2 of 5-** Decide on your fundraising goal to put into the box. You must select the terms and agreement box and if you wish to receive information select that box. Click on [Continue To Next Step](#).



**Step 3 of 5-** Fill out all of the required boxes and those that you wish to. Click [Continue To Next Step](#).



**Step 4 of 5-** Select whether you would like to donate to your own cause and if so fill out the required information to donate. Click [Continue To Next Step](#).



**Step 5 of 5-** Review the information that you filled out. If changes are needed click on the [Make Changes](#) button. If all of your information is correct click on [Complete Registration](#).

Once your registration is finished you can personalize your page and share through social media and emails.(recommended).